

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held in the Board Room of the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, April 14, 2022. Ryan Keller, Lynn Romas, Andrea Baysinger, Tom Reberger, Amy Burke Adams, and Charley Jackson were present. Michael Shaw was absent.

I. Call to Order

The meeting was called to order at 7:00 p.m. Board President Tom Reberger led those in attendance in the pledge, and Superintendent Fritz offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session: March 10, 2022

Special Session: March 24, 2022

C. Field Trips

Northview High School DECA club to Atlanta, Georgia, April 23-27, 2022, to attend Leadership workshops, requiring an overnight and out of state stay.

Clay City High School B.P.A. to Dallas, Texas, May 4-8, 2022, to the National B.P.A. Conference, requiring an overnight and out of state stay.

Northview High School baseball team to Jasper, Indiana, May 6-7, 2022, to attend the Hall of Fame Classic, requiring an overnight stay.

Northview High School Choir to Mason, Ohio, May 14, 2022, to attend the "Music in the Parks" competition, requiring an out of state visit.

Northview High School Girls Basketball to Vincennes, Indiana, June 19-21, 2022, to attend Vincennes University Team Camp, requiring an overnight stay.

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. FMLA	NHS	Chris Mauk
b. FMLA	SES	Kim Parent
c. FMLA	CO	Tim Rayle
d. FMLA	MES	Ryan Thompson

2. Non-Certified

a. FMLA	NHS	Melody Fowler
b. FMLA	Maint	Matthew Reberger
c. Medical Leave	Trans	Katrina Hughes

B. RETIREMENTS

1. Certified

a. Science Teacher (effect. End of 2021-22 school year)	NHS	William Koehler
b. Music Teacher (effect. End of 2021-22 school year)	CCE/JTE	Deborah Thompson
c. SPED Teacher (effect. End of 2021-22 school year)	NHS	Debra Megenhardt
d. Health Careers Teacher (effect. End of 2021-22 school year)	NHS	Rexanne Laue

- e. SPED Teacher (effect. End of 2021-22 school year) FPE Laura Plummer
- f. Secondary Teacher (effect. End of 2021-22 school year) NHS Daniel Dragon
- 2. Non-Certified
 - a. IA (effect. 5/24/2022) VBE Rhonda Justice
 - b. IA (effect. 5/24/2022) ESE Lisa Orr
 - c. IA (effect. 5/24/2022) MES Janis Fabri
- 3. Place on Retirement Index
 - a. Retirement Index None
 - b. Longevity Stipend None

C. RESIGNATIONS

- 1. Certified
 - a. 6th Grade Social Studies (effect. 5/25/2022) NCMS Hannah Burton
 - b. 5th Grade Teacher (effect. 5/25/2022) CCE Carol Morris
 - c. Coordinator of Health Services (effect. 6/17/2022) CCS Lynn Stoelting
 - d. Guidance Counselor (effect. 6/1/2022) NHS Emily Rogers
- 2. Non-Certified
 - a. Food Services (effect. 3/4/2022) NHS Darla Hardesty
 - b. Food Services (effect. 3/4/2022) JTE Brittany Bennett
 - c. Maintenance (effect. 6/24/2022) Main Rick Shunk
 - d. School Nurse (effect. 3/17/2022) FPE Marcy Young
 - e. Custodian (effect. 4/4/22) NHS Jami L. Klimis-Wythe
 - f. Head Custodian (effect. 7/29/22) NHS Terry Jeffers
 - g. IA- ISS/COPE (effect. 5/24/22) CA/NHS Dee Tilley
 - h. Parent Liaison (effect. 4/5/2022) MES Kayla Withers
- 3. ECA Resignations None
- 4. ECA Lay coaches None

D. TRANSFERS

- 1. Certified None
- 2. Non-Certified None

E. EMPLOYMENT

- 1. Certified
 - a. Elem. Music (60% contract. Effect. 2022-23 school year) FPE/MES John Huber
- 2. Non-Certified None
- 3. Supplemental None

F. EXTRA-CURRICULAR

- 1. Extra-Curricular Certified
 - a. Jr. High Girls' Track Coach CCHS Ryan Swearingen
 - b. Elementary Choir VBE Amy Kaufman
 - c. Math Superbowl Sponsor NHS Lindsey Barr
 - d. Spring Event Manager (\$25.00 per hour) NHS Aaron Edwards
- 2. Extra-Curricular Non-Certified None
- 3. Extra-Curricular Lay Coach
 - a. Winter Guard Director NHS Ashley Gonzalez
 - b. Assist. Girls' Tennis Coach NHS Marlei Fisher

4. Supplemental None

G. CHANGES

- 1. Certified None
- 2. Non-Certified None
- 3. ECA-Lay Coaches None

H. VOLUNTEERS

1. CLASSROOM

- a. Classroom Volunteer CCE Tiffany Pieper
- b. Classroom Volunteer CCE Lisa Lovins
- c. Classroom Volunteer VBE Andrew Terrell
- d. Classroom Volunteer VBE Kelsy Terrell
- e. Classroom Volunteer VBE Amber Anslinger
- f. Classroom Volunteer VBE Monique Ward
- g. Classroom Volunteer VBE Brandi Tutterow
- h. Classroom Volunteer VBE Traci Sanders
- i. Classroom Volunteer VBE Danielle Abrams
- j. Classroom Volunteer VBE Lindsey Mershon

2. ATHLETICS/ECA None

I. TERMINATIONS None

J. Suspension Without Pay None

K. NON-RENEWAL None

L. ADMINISTRATIVE CONTRACT RENEWALS:

Legislation sets forth that it is no longer assumed that an administrator's contract automatically rolls over simply because there is an absence of cancellation of contract. Michelle Cooper, legal counsel for the corporation, has previously informed the corporation that she sees this more of a formality, and if the Superintendent or Board had any intention of canceling an administrator's contract, the process would have to begin much earlier. This measure is more to keep the school corporation in compliance with the Indiana Statutes. Michelle Cooper also advised the school corporation that the contract renewals could be part of the Consent Agenda so all contracts could be voted on as part of the monthly personnel agenda.

- a. Assistant Superintendent CO Tim Rayle
- b. Director of Extended Services CO Jesse Trunnell
- c. Director of Technology Corp Bill Milner
- d. Director of Curriculum & Grants CO Kathy Knust
- e. Director of Business Affairs CO John Szabo
- f. Director of Human Resources CO Chris Ross
- g. Director of Special Services Corp Doug Lunn
- h. Principal CCE Michael Owens
- i. Principal ESE Lisa Froderman
- j. Principal FPE Dustin Jorgensen
- k. Principal JTE Brad Ennen
- l. Principal ME Amy Hardey

m. Principal	SE	Chuck Fry
n. Principal	VBE	Gail Williams
o. Assistant Principal/AD	CCHS	Shane Reese
p. Assistant Principal	NHS	Deb Zimmerman
q. Assistant Principal	NHS	Brian Strain
r. Assistant Principal	NCMS	Kim Parsons
s. Assistant Principal	NCMS	Bethany Jones
t. Assistant Principal/Director of At-Risk	CA	Pete Kikta
u. Principal	NCMS	
v. Principal	CCHS	Jeff Bell
w. Principal	NHS	Chris Mauk

Mr. Keller moved to approve the consent agenda. Mr. Jackson seconded, and the motion was approved by a 6-0 vote.

III. Comments from Patrons

Cheryl Schopmeyer was unable to attend the meeting in person, so she asked Erin Moore to read her speech on her behalf. She stated some concerns she has found regarding children expressing themselves and believes the Constitution needs to be taught more in school. She stated there are questions that need answering regarding recommendations for medical decisions.

Kristi Cundiff is a child advocate in the State of Indiana and stated she was at the meeting on behalf of children that suffer from mental illness in the state and in the corporation. She knows there is pending litigation against the board regarding her son that they are not allowed to discuss, but she did present a packet of updates to each board member and Superintendent Fritz. She stated she has a meeting with Katie Jenner, the Director of the Indiana Department of Education, and Steven Cox, the Director of the Department of Mental Health, and will let the Governor know the status of the litigation. She shared the concerns she had with her son while he attended CCS and the way the school corporation handled those concerns. She asked the board to pay her attorney, Katherine Michaels, the fees that she is owed.

IV. Old Business

A. Student Handbooks Changes – Second Reading

Information regarding the proposed changes to the student handbooks was presented at the March 10 regular session, and no changes were proposed during the first reading.

Mrs. Adams moved to approve the Student Handbook Changes. Mr. Romas seconded, and the motion was approved by a 6-0 vote.

V. Superintendent's Report

Superintendent Fritz noted the following:

- Welcome to new hire John Huber.
- Congratulations were offered to the NHS Robotics team for a great showing at the Rose Hulman Autonomous Vehicle Challenge and to the NHS Winter Guard for their 10th place finish at the International Championship.
- Recognized NCMS Teacher Stephanie Nuckols for being selected as a 2020-23 Armstrong Teacher/Educator for the IU School of Education Award, NHS Teacher Randy Eppert for being selected for the inaugural Ivy Tech President's Award for Excellence in Dual Credit Instruction, and VBE Teacher Susan Maurer was named the newest 2022 Golden Apple Award Recipient.

VI. New Business

A. Title I Grant Application

Title I is a federal grant program that provides for instruction and services to East Side, Forest Park, Meridian, and Van Buren for elementary students and pre-school students.

Mr. Jackson moved to approve the application for the Title I Grant for the 2022-2023 school year. Mrs. Baysinger seconded, and the motion was approved by a 6-0 vote.

B. Alternative Education Grant

Mr. Pete Kikta, Assistant Principal/Director of Secondary At-Risk Programs, requested permission to apply for an alternative education grant.

Mr. Keller moved to approve the application for the Alternative Education Grant. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

C. E-rate Emergency Connectivity Fund Application

Information was included in the board packet from Director of Technology Bill Milner regarding a request to apply for the E-rate Emergency Connectivity Fund, which included a parent survey requirement.

Mr. Romas moved to approve the application for the E-rate Emergency Connectivity Fund, and Mr. Jackson seconded.

The motion was approved by a 6-0 vote.

D. Digital Learning Grant

Dr. Tim Rayle requested approval to apply for the Digital Learning Grant. The professional capacity of instructional leaders, including building administrators, instructional coaches, and teachers, will be built through a blend of asynchronous professional learning modules and on-site professional development. All schools, teachers, and students will be impacted through this initiative. The intent is to bring additional support to our students with special education needs and students needing additional English language support. In addition, our general education population will be impacted through the implementation of blended instructional practices.

Mr. Keller moved to approve to apply for the Digital Learning Grant. Mr. Jackson seconded, and the motion was approved by a 6-0 vote.

E. Corporation Nurse RN/Coordinator of Health Services Job Description Revision

Proposed changes to the Corporation Nurse RN/Coordinator of Health Services job description were included in the board packet. To meet new and additional demands of this existing position, it was requested that the title of the position be changed to Director of Health Services/CCS Head Nurse. It was also requested that the second reading of this revision be waived.

Under discussion, Mr. Jackson asked Mrs. Lynn Stoelting if the new hire would continue to work out of Jackson Township or Clay City where she works now. Mrs. Stoelting said they would determine the location based on the new hire. Superintendent Fritz added the new hire would be based in one of the schools while being that schools' nurse and also supervise the other nurses, very similar to what Mrs. Stoelting does now.

Mr. Jackson wondered if it had been thought about centralizing the head nurse instead of placing her at the north end or south end. Superintendent Fritz stated it was a possibility.

Mrs. Baysinger moved to approve the Corporation Nurse RN/Coordinator of Health Services Job Description Revision. Mr. Jackson seconded, and the motion was approved by a 6-0 vote.

F. Administrator Handbook Revision

Proposed changes to the administrator handbook were included in the board packet. The revision included adding the Director of Health Services/CCS Head Nurse to the handbook. It was requested that the second reading on this revision be waived.

Mr. Romas moved to approve the Administrator Handbook Revision, and Mrs. Adams seconded.

The motion was approved by a 6-0 vote.

G. Elementary Textbook Adoption and Second Step Programs Recommendation

Information from Curriculum & Grants Coordinator Kathy Knust was included in the board packet regarding a request to approve the adoption of Savvas – enVision as the elementary math textbook series and the Second Step Programs. CCS elementary teachers overwhelmingly voted in favor of this math series, and the CCS Central Curriculum Committee, comprised of parents, students, teachers, and administrators, also voted in favor of this textbook series and of the Second Steps Program.

Mr. Jackson moved to approve the Elementary Textbook Adoption and Second Step Programs. Mrs. Baysinger seconded, and the motion was approved by a 6-0 vote.

Mr. Reberger offered thanks to Mrs. Knust and the committee for the hours put into this process. He noted the results are very beneficial and quite evident. Superintendent Fritz echoed Mr. Reberger while acknowledging Mrs. Knust for her hard work.

H. Central Office Summer Hours

Approval to allow central office 260-day certified and classified employees to operate on a forty-hour, four-day work week beginning Monday, June 6, and continuing through Friday, July 22, 2022, was requested. The office would be open from 7:00 a.m. to 5:00 p.m. Monday through Thursday and would be closed on Fridays.

Superintendent Fritz added this has been past practice for many years.

Mr. Keller moved to approve the recommendation for Central Office Summer Hours, and Mrs. Adams seconded.

Under discussion, Mrs. Adams added this saves the corporation money in many ways.

The motion was approved by a 6-0 vote.

I. Vape Detectors

Vaping by students is on the increase in the United States, and there are many health risks associated with this issue. Director of Extended Services Jesse Trunnell provided the board with an update on the vape detectors that are being installed in the secondary buildings. Information from the presentation will be included in the official minutes.

Mr. Trunnell showed the board what the vape detectors will do in certain situations. Mrs. Adams wanted to clarify that the device is only audio and not video. Mr. Trunnell confirmed there is no video on the device.

Mr. Jackson asked if the device could sense someone smoking something other than a vape or chewing tobacco. Mr. Trunnell confirmed it would sense a lot of VOCs and chemicals and even someone trying to mask the smell of the smoke; however, it does not sense chewing tobacco.

Mr. Trunnell shared there have been several discipline reports since having the vape detectors installed. He also shared with the board some examples of vape pens and how easy is it to hide them, or for them to accidentally end up in a younger child's hands; this is something he wants to prevent.

He added these devices have been installed in all the secondary schools and believes they have been very beneficial so far.

Mrs. Baysinger asked if there was a program to help students, as she believes at one time there was a program to support quitting tobacco. Superintendent Fritz stated that the program is still in place. Mr. Trunnell added that law enforcement can get involved and students can get fined for having vapes.

Mr. Jackson asked if there was a vaping problem at the elementary schools. Mr. Trunnell stated there have been things caught, but there doesn't seem to be any major problems at this point.

Mr. Romas asked if any devices have been placed in hallways. Mr. Trunnell replied, "No, they are only in the bathrooms right now. It will be evaluated as the need arises."

Mr. Keller asked at what distance will the sensor will detect an issue. Mr. Trunnell said some of the bathrooms are 20x15 and, by putting it right in the middle of the room, it has no problem. He also added that the device can pick up the sound of a gunshot from the hallway.

Mr. Trunnell added he is still learning how everything works but, in the month that they have been installed, it seems to be working.

CCS Head Nurse Lynn Stoelting provided information regarding the health hazards of vaping.

Mr. Keller asked if there is a program in the elementary schools to try to inform them of the effects of vaping. Mrs. Stoelting said there used to be programs; however, with COVID, those programs probably have not happened. She did send information out to elementary and secondary administrators to share with their teachers and students.

Mr. Romas asked if there are any state legislatures trying to make a move on vaping to which Mrs. Stoelting and Superintendent Fritz replied, not that they are aware. He then asked for clarification from Mr. Trunnell about vaping being illegal. Mr. Trunnell clarified it would be handled like smoking on school grounds. Mr. Romas then asked if cancer was involved with this as well and Mrs. Stoelting replied that it is.

Mrs. Adams asked if vaping has the same effect as secondhand smoke. Mrs. Stoelting answered, yes, people in close proximity could have effects from vaping.

Mrs. Stoelting thanked the board for their support for the last couple of years while dealing with COVID, and Superintendent Fritz expressed his appreciation for all that she has done.

Mr. Reberger added this is another program that they are taking a proactive approach and not waiting on everyone else to figure it out.

J. Indiana Bond Bank Fuel Budgeting Program

At the March 10 regular session, Board President Tom Reberger requested information be provided at the April Board Meeting about the Indiana Bond Bank Fuel Budgeting Program. Information was included in the board packet, and will be included in the official minutes. Director of Business Affairs Mark Shayotovich provided additional information at the meeting.

Mrs. Adams mentioned since she has been on the board she has seen where the program has become very useful at least three times and saves the corporation money in the long run.

K. Naming Request for the CCHS Eel Dome Court

A request from CCHS Principal Jeff Bell to name the CCHS Eel Dome Court the Doc Buell Court was provided to the board. Mr. Bell was the Chairman of the Naming Committee, as per Board Policy 7250, and the Committee voted unanimously to name the court after Dr. Buell.

Mr. Jackson moved to approve the recommended Naming Request for the CCHS Eel Dome Court, and Mr. Romas seconded. The motion was approved by a 6-0 vote.

VII. Board Member Comments

Ryan Keller offered congratulations to Mrs. Nuckols, Mr. Eppert, and Mrs. Maurer for their accomplishments, and thanks were extended to all administrators and staff members. He is proud to be a part of the corporation.

Lynn Romas extended thanks to all involved with the applications for grants.

Andrea Baysinger acknowledged the corporation has had a Golden Apple recipient every year for several years now and recognized Mrs. Maurer for that.

Amy Burke Adams mentioned Great Dane hosted Manufacturing Day, and Clay Community Schools was commended several times during the event for producing workers for the workforce. She acknowledged the administrators and staff of the corporation for what a great job they are doing with the students. Congratulations were extended to Mrs. Nuckols, Mr. Eppert, and Mrs. Maurer, and she offered her support to the Business Professionals of America Club at Clay City High School for their National Conference and the Northview High School DECA students for their upcoming trip.

Charley Jackson "ditto" to everything said and recognized CCS as being a great place to work.

Tom Reberger is very proud of Clay Community Schools.

VIII. Future Agenda Items

None

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 7:57 p.m.

The meeting was audio recorded, and copies may be requested by contacting the Central Administration Office.